



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		St. MARY'S COLLEGE(AUTONOMOUS)
Name of the head of the Institution		Dr. A.S.J. Lucia Rose
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0461-2321606
Mobile no.		9600409821
Registered Email		smctuty@gmail.com
Alternate Email		luciarose_osm@yahoo.co.in
Address		104, North Beach Road, Thoothukudi-628001, Tamil Nadu.
City/Town		Thoothukudi
State/UT		Tamil Nadu
Pincode		628001

2. Institutional Status																									
Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Feb-2009																								
Type of Institution	Women																								
Location	Semi-urban																								
Financial Status	Self financed and grant-in-aid																								
Name of the IQAC co-ordinator/Director	Dr. S. Sudha Rani																								
Phone no/Alternate Phone no.	04612320946																								
Mobile no.	9443025553																								
Registered Email	iqacsmctuty@gmail.com																								
Alternate Email	sudhasmctuty@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/580d1fa7e21444e/img																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://stmaryscollege.edu.in/academy.html?APIKEY=1747045-30ca05854c671747-8181																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>A</td> <td>3.14</td> <td>2013</td> <td>05-Jan-2013</td> <td>30-Apr-2018</td> </tr> <tr> <td>4</td> <td>A+</td> <td>3.29</td> <td>2019</td> <td>01-May-2019</td> <td>30-Apr-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	3	A	3.14	2013	05-Jan-2013	30-Apr-2018	4	A+	3.29	2019	01-May-2019	30-Apr-2024
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3	A	3.14	2013	05-Jan-2013	30-Apr-2018																				
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6. Date of Establishment of IQAC	21-Jan-2004																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Sustaining Quality culture and	29-Jan-2019 2	2346
Self- Study Report Submission	07-Dec-2018 1	8
Students Satisfactory Survey	17-Sep-2018 1	456
Energy Audit	21-Aug-2018 1	44
Preparation for NAAC visit	18-Jun-2018 214	166
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
St. Mary's College(Autonomous) , Thoothukudi	Unnat Bharat Abiyan	Ministry of Human Resource and Development, Government of India, New Delhi	2018 365	50000
Departments of Physics, Chemistry, Botany and Zoology, St. Mary	Star College	Department of Biotechnology, Government of India, New Delhi.	2018 1095	8200000
St. Mary's College(Autonomous) , Thoothukudi	Autonomy Grant	UGC	2018 365	2000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File														
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
Energy Audit Academic Audit Internal and External e Content Development Successfully completed NAAC reaccreditation (4th Cycle) and Attained A grade with 3.29 CGPA Systematised Feedback System															
View File															
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
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View File															
14. Whether AQAR was placed before statutory body ?	Yes														
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Academic Council	29-Jul-2020														
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes														
Date of Visit	11-Apr-2019														
16. Whether institutional data submitted to AISHE:	Yes														

Year of Submission	2018
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The management conducts General Body Meetings for the faculty at the beginning of each semester to discuss the focal point of the academic plan for the particular semester, in the middle of the semester for discussing the activities and at the end of the semester for the analysis of the academic plan which is carried out successfully. Principal meets the heads of all the departments once in a month to discuss the newly added activities in the academic plan and the follow up of the academic plan by each department. The HoDs conduct meetings in their respective departments to convey the inputs from the HoDs meeting. The Principal and the Deputy Principal meet the office bearers of the Students' Council to discuss their participatory roles in mobilizing the views of the students. The deputy principal meets the class representatives once in a month to discuss the regulatory measures to be followed by the students and also the expectations and requirements of the students and communicates them to the principal. The management acts upon the issues discussed in the representatives' meetings. The HoDs meet the class representatives of their departments to inform them about the disciplinary measures to be followed and the importance of adhering to the rules and regulations. Specific modules are designed in the ERP to suit the requirements of the management information system. Student's module Personal information of the students is recorded using a Tekspear Software and personal ID cards with unique barcodes were issued to the students. Internal marks will be updated in this module along with their attendance. This module has year wise student list, their attendance to Ethics/ Catechism classes, MentorMentee meetings, NME, PartV, Certificate courses and</p>

Scholarship details are maintained. Semester exam application and exam fees details, Arrear details, eHall tickets and results were uploaded in this modules and students will be able to download this anywhere. Students give their feedback on curriculum, teachers and infrastructure using this module. Communication through Students' office Class attendance will be taken by respective faculty at the beginning of each hour and attendance of the students will be uploaded in the module at the end of the first hour and information regarding the absence of the students will be intimated to their parents immediately. Staff module Staff record their students' Continuous Internal Assessment (CIA) marks and Consolidated mark statements are generated and notified to students every semester. Attendance to Ethics/Catechism, MentorMentee, NME, PartV (Sports/ NCC/NSS/ Clubs and forum), Certificate courses are entered by respective staff incharge. Controller office Module Exam section maintains the semester application form of the students, Hall tickets, Foil cards and time table seating arrangements of the exams in this module. Library Module This module gives information about the books on due and due date. The entry and exit time of the Staff and students are recorded in this module using a barcode scanner. The books available in the library along with their unique book number are updated in this module.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	AUEN	English	24/02/2018
BA	AUHI	History	24/02/2018
BSc	AUBO	Botany	24/02/2018
BSc	AUZO	Zoology	24/02/2018
BSc	AUPH	Physics	24/02/2018

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic

year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	English	24/02/2018	Skills for Employment- 18UENS31	18/06/2018
BSc	Botany	24/02/2018	Organic Farming - 18UBOSS1	18/06/2018
BSc	Zoology	24/02/2018	Medical Nutrition Therapy - 15UZOS51	18/06/2018
BSc	Physics	24/02/2018	Physics for Competitive Examinations - 18UPHS41	18/06/2018
BCom	Commerce	24/02/2018	E Accounting - 18UCOC33	18/06/2018

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	English - Feminism in India	18/06/2018
BSc	Botany - Economic Botany	18/06/2018
BSc	Zoology - Environmental Science	18/06/2018
BSc	Physics - Electrical Wiring & Appliances	18/06/2018
BSc	Microbiology - Cosmetic Microbiology	18/06/2018

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Education	18/06/2018	1080
Personality Development	18/06/2018	1080
Women Synergy	18/06/2018	1047

Environmental Studies	18/06/2018	1072
Yoga Meditation	18/06/2018	1072
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	22
BCom	Commerce	224
BA	Economics	45
BBA	Business Administration	41
MCom	Commerce	30
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is received from students, alumni, teachers, parents and stakeholders for every semester in written and oral form. Pros and cons of the feedback are thoroughly analysed. Feedback received from the stakeholders reflects the perception of every individual on curriculum, Teaching learning and evaluation processes and the obligation to take necessary measures for the betterment of institutional performance. Feedback triggers the possibility of a lot of avenues to progress and paves the way for establishing necessary mechanism to further the performance in all indices. It helps the institution spot the areas which are considered to be inadequate by the stakeholders and improve the methodology to address the issue. After framing a schedule of actions to be taken and a review within the time frame shows our open-mindedness in accepting criticism and ability to devise a positive solution. Feedback serves as a great inspiration for us as the stakeholders acknowledge the productive work done by the institution in promoting the holistic development of the students. It also projects the new challenges and guides us in evolving new avenues to overpower the challenges. It provides a clear expectation on the institution's performance and improves the operational procedures and ensures the retention of loyalty to the institution. It increases collective awareness, offers guidance and encourages the stakeholders' participation in the developmental measures. It enhances the students' learning and the overall performance of the institution. Feedback helps bridge the gap between student's expectation and the performance of the institution. It monitors, regulates the quality of education imparted by the institution. It highlights a wide spectrum of the work done by the institution for the advancement of learners with the focus on their career in the future. Feedback analysis helps the institution in comprehending the views of the stakeholders on the quality of education</p>

imparted by the institution and envisage the remedial measures to overcome the new challenges. It is essential to enhance the progress of the institution. It serves as an indicator of self-analysis and an important component in the assessment of the quality enhancement, in promoting the future plan of the institution. The stakeholders through the feedback recognise and appreciate the impressive performance of the faculty and the institution. Feedback from the alumni offers an opportunity for a comparative study of the previous academic year and the present year. Feedback from the parents mobilises the public opinion and views about our institution. Feedback from the academia paves the way for devising a job oriented curriculum which could ensure better career opportunities for the students in the present scenario

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	73	322	73
BSc	Mathematics	55	323	55
BSc	Computer Science	48	146	48
BSc	Physics	55	192	50
BCom	Commerce	74	476	74

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2943	397	78	20	77

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
175	148	15	20	15	56

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students Mentoring system functions effectively in our institution with the mentor mentee ratio of 1: 19. The mentors meet their wards once in a week. They discuss the progress of the students and their shortcomings in their day today learning and formulate conducive learning strategies for each one of their wards. They ensure that the wards continue to perform well in all the academic as well as the extracurricular endeavours. They notify

all the information about their wards in the special individual mentee hand books and keep a track record of their marks in both CIA and ESE examinations. They interact with them on their physical and psychological wellbeing. They counsel the students on how to face challenges, overcome learning disabilities and peer pressures. They pick out the needy wards who require special counselling and refer them to the Special counsellor of the institution. They follow up the particular wards and ensure that their special psychological issues are met with utmost attention. Students are given remedial coaching and are encouraged to refer to the resources both in the library and the N- list web portal. The specific problems of the wards related to learning are discussed in the departments and effective solutions are wrought out. The mentoring system helps the students face the challenges both in the academic and social life. Wards with personal family problems are identified and given moral and psychological support to emerge out of the suffocating problems and concentrate on their studies. Economically weak students are rendered financial help in times of their need. Students with low self esteem are boosted to bloom with their potentials. This Mentor Mentee system serves as a home away from home to the students and prepares them to face the challenges in life with a sound mind in a sound body.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3340	175	1:19.1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
97	86	11	0	72

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. D. Amutha	Associate Professor	International Academic Excellence Award 2018 from International Association of Research and Development Organisation (IARDO) in association with Gurukul Institute of Engineering Technology, Kota
2018	Dr. Sr. C. Shibana	Assistant Professor	Teaching Excellence - Senior- Biozone Research Technologies Pvt. Ltd, Chennai.
2018	Dr. S. Bulomine Regi	Assistant Professor	Parasirayar Ratna Viruthu (State)
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	AUEN	VI/2019	11/05/2019	22/05/2019
BCom	AUCO	VI/2019	11/05/2019	22/05/2019
BBA	SUBA	VI/2019	11/05/2019	22/05/2019
BSc	AUPH	VI/2019	11/05/2019	22/05/2019
BSc	AUBO	VI/2019	11/05/2019	22/05/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	3340	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.stmaryscollege.edu.in/syllabus.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
AUCS	BSc	Computer Science	44	44	100
AUCH	BSc	Chemistry	45	42	93.33
SUMB	BSc	Microbiology	39	38	97.44
AUZO	BSc	Zoology	42	40	95.24
AUEN	BA	English	64	58	90.63
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://stmaryscollege.edu.in/stakeholders.html?APIKEY=17477f8-8dc274cb2e191747-8404>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

Department of Zoology

[View File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	TNSCST (Tamilnadu State Council for Science and Technology), Chennai.	405000	180000
Minor Projects	730	UGC SERO Hyderabad.	105000	26000
Minor Projects	730	UGC SERO Hyderabad.	275000	30000
Industry sponsored Projects	365	Biotech Bags India Pvt. Ltd., Chennai	10000	10000
View File				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

4

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on "Fostering Transparency: Routing out Plagiarism A to Z"	Library	20/07/2018
National Seminar "Instructional School on Emerging Trends in Advanced Mathematics - ISETAM 2019"	Mathematics sponsored by National Board for Higher Mathematics (NBHM)	11/02/2019
National Seminar on "Logistics and Supply	Commerce Tuticorin Branch of SIRC of ICAI	12/02/2019

Chain Management"		
Hands on training on "Solar Appliances"	Physics C.M. Solar Rajapalayam	20/02/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
English	2
History	2
Botany	1
Mathematics	1
Commerce	1
Chemistry	2
Physics	1
Economics	1
Zoology	1
Tamil	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	0.66
National	Commerce	8	3.5
International	Microbiology	2	3.6
International	Mathematics	4	5.33
International	Commerce	2	1.25
International	Economics	4	5.86
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	6

English	14
Histry	8
Microbiology	21
Mathematics	4
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	65	145	62	21
Presented papers	33	29	7	2
Resource persons	3	6	4	4
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr. M.Glory , Botany	Question Paper Setter (25th 26th Sep 2018 29th 30th Sep 2018)	Tamil Nadu Public Service Commission, Chennai	7000
Mrs. X. Esther Vimala, Economics	Examiner for updating Question Bank (21st 22nd Sep	Tamil Nadu Public Service Commission, Chennai	10000

	2018)		
Dr. S. Beulah Jerlin, Botany	An Experimental study to compare growth and glycoside content of stevia rebaudiana supplemented with silicea terra (30,200,1M)	Sarada Krishna homoeopathic medical college, Kulasekharam, Kanyakumari	1000
Dr. S. Beulah Jerlin, Botany	An Experimental Study on the efficacy of various potencies of calcarea Carbonicum in increasing the productivity of aerobic rice variety.	Sarada Krishna homoeopathic medical college, Kulasekharam, Kanyakumari	1000
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness programme on Indian Postal Services	CDP along with Indian Postal Service	5	1072
Tree Plantation	CDP / WE CAN TRUST Social welfare organization and forest department.	36	1072
Election awareness campaign	CDP	36	1072
Socio-Economic Survey	CDP under Unnat Bharat Abhiyan Scheme	36	1072
Swachh Bharat Awareness programme	NSS, AICUF, Clean Campus Club	6	500

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Day Against Drug Abuse Illicit Trafficking - 2019	NCC (SW Units of 3 TN BN, Thoothukudi) Police Department	Rally	1	35
Mission Indhra Danush	NCC	Awareness on Immunization	3	40
Swachhata Hi Seva	NCC	Cleaning of Hospital Beach, Labour Colony	3	40
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Doctoral Committee member	Dr. Beulah Jerlin to Sakunthala	St. Xavier's College, Tirunelveli.	1095
Board of studies meeting	Dr. M. Glory	Holy Cross College, Nagercoil	730
Board of studies meeting	Dr. B. Serena Margaret	V.V. Vanniaperumal College for Women, Virudhunagar	730
Doctoral Committee member	Dr. Mary Baptista Janet to James Ammal	St. Mary's College (Autonomous), Thoothukudi	1095
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project	Project Work	Kamaraj College, Thoothukudi.	03/08/2018	21/08/2018	7

Job Training	MoU	Kalpaga Chemicals, Thoothukudi.	19/05/2018	18/05/2019	2
Lab facility	DNA Sequencing	Centre for Bio Science and Nano Science Research, Coimbatore.	01/08/2018	03/08/2018	2

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kalpaga Chemicals	19/12/2018	Internship, Hands on Training	48
Logintech, Thoothukudi	30/10/2018	Internships, Guest Lectures	29
RACE banking coaching institute Private Ltd. Chennai	01/09/2018	Sharing of Knowledge on banking Exam	165

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7500000	12009610

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Video Centre	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	48614	0	322	0	48936
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	251	116	19	8	51	8	12	50	37
Added	17	10	0	0	0	1	6	0	0
Total	268	126	19	8	51	9	18	50	37

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Communication Laboratory	http://stmaryscollege.edu.in/evideo

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2500000	2987481	7500000	12009630

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The institution has provided a physical environment that is comfortable, safe, secure, accessible, well illuminated, well ventilated, and aesthetically

pleasing. It affirms that the proficient physical, academic and support facilities are effectively utilised for its teaching and research programmes.

The physical facilities are an integral component of the conditions of learning. The layout and design of a facility contributes to the place experience of students, educators, and community members. All the facilities are well maintained regularly and consistently to ensure competent functioning throughout the year. The maintenance and utilisation of the College physical facilities are carried out by the College Physical Prettification Committee with the secretary of the institution as the head. 4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Response: The institution has provided a physical environment that is comfortable, safe, secure, accessible, well illuminated, well ventilated, and aesthetically pleasing. It affirms that the proficient physical, academic and support facilities are effectively utilised for its teaching and research programmes. The physical facilities are an integral component of the conditions of learning. The layout and design of a facility contributes to the place experience of students, educators, and community members. All the facilities are well maintained regularly and consistently to ensure competent functioning throughout the year. The maintenance and utilisation of the College physical facilities are carried out by the College Physical Prettification Committee with the secretary of the institution as the head. Maintenance Policy of the Institution St. Mary's College has an extensive area of buildings utilised to deliver its teaching and research programmes. A consistent approach to the maintenance of all facilities of the college is done. Objectives: • Ensure that facilities are adequately maintained • Is in accordance with statutory compliance • Makes certain the effective functioning throughout its service life • Take appropriate decisions in selecting maintenance strategies • Ascertain that a sound basis exists for the allocation of maintenance funds • Ensures that equipments, ICT tools, Lab facilities are always in ready and usable condition • See if the college can respond or rectify immediately to any default in equipment service and building • Make sure that facilities are always calibrated to provide quality usage Planning and Functioning: • Plan and schedule maintenance in line with the requirement of the institution • Need to ensure that it does not disturb the regular functioning of the college • Categorize maintenance into routine, priority and emergency • Optimize usage of manpower in maintenance • Facility inspection and monitoring be periodically done by administrators • Training be given to the personnel to effectively handle equipment and instruct with recent trends • Any default or malfunctioning to be reported to the concerned staff or technician • Secretary immediately takes appropriate measures to set the maintenance issues and problem Facilities Protection: • See to the facility security • Ensure if there is Computer Security and information is secure • Make certain if the Fire Protection System is always ready • Generators and dangerous threat equipments are safely placed • Wells are covered and corridors have raised barring structures Environmental Concerns: • See if the facilities maintained is away from health hazards • If it is detrimental to environment concerns of the college • Disposal of e-waste and dumping of waste is to be carefully done • Ensure if it is in compliance with pollution control Maintenance Features: Daily • Daily cleaning of classrooms, library and office • Daily lab maintenance of chemicals, instruments and ICT tools • Proper arrangement of books and periodicals in libraries • Cleaning toilets twice a day with disinfectant and ensure round the clock supply of water • Daily cleaning of field, track, indoor stadium and gymnasium • Watering plants and trees and cleaning the garden Periodical • Repair/Replace broken furniture • Check working condition of fans and lights • Safety protection of chemicals, instruments and furniture ensured • Safety and protection of books/ equipments

sports equipments • Checking generators and UPS on the level of diesel and water • Prune and manure plants and trees Annual • Annual checking to identify missing books in library • Repair/Replace broken furniture, sports equipments in the gymnasium • Annual Maintenance Contracts (AMC) and virus protection • Repair/Replace worn-out parts in technical equipments and ICT tools Marians conscientiously strive to utilize the resources and facilities at the maximum level and maintain them efficiently.

<http://stmaryscollege.edu.in/profile.html?APIKEY=1747a9e-1f48f14d9ccc1747-8400>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management	24	113599
Financial Support from Other Sources			
a) National	Scholarship	736	2293159
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga, Meditation	11/07/2018	1072	Department of counselling Yoga and Pranic Healing Club of St. Mary's College (Autonomous), Thoothukudi
Mentoring	13/07/2018	3328	Faculty, St. Mary's College (Autonomous), Thoothukudi
Language Lab	13/08/2018	2156	Department of English, St. Mary's College (Autonomous), Thoothukudi
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	IDBI Federal	837	0	81	0

	Insurance corporation Ltd., conducted a training Program to attend Interview for Team leader/Team manager				
2018	Writing Competitive Exams	837	0	0	0
2019	State and Central government of India Examinations, Information and preparation	0	1836	0	0
2019	Mega Job Fair	0	250	0	50
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
75	250	50		0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	M.Sc	Zoology	St. Mary's College (Autonomous), Thoothukudi	Ph.D
2018	9	M.A	English	St. Mary's College (Autonomous),	M.Phil

				Thoothukudi	
2018	18	B. Com	Commerce	St. Mary's College (Autonomous), Thoothukudi	M.Com
2018	9	B.Sc	Botany	St. Mary's College (Autonomous), Thoothukudi	M.Sc.,
2018	8	B.A	English	St. Marys College (Autonomous), Thoothukudi	M..A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli, Card Making, Slogan Writing	Institutional	272
Fine Arts Competition	Institutional	720
Hand Ball	Institutional	153
Kho- Kho	Institutional	180
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	I Place	National	1	0	012	K. Kanagavalli
2018	II Place	National	1	0	013	A. Micheal Princiya
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The management of St. Mary's College has been instrumental in the establishment of students' council, intending them to play an integral and important role in the Marian community. The Students' Council of St. Mary's College represents the entire student body of the institution. The students' council body is formed at the beginning of every academic year to assist and further the activities of

the college. A committee of staff members is chosen every year as the Students' Council Advisors to assist and guide the members of the Students' Council. Students' council provides a representative structure through which students can debate issues of concern and undertake initiatives of benefit to the college and the wider community. Students voice their views on issues of concern to them in the college. They are listened to and encouraged to take an active part in promoting the aims and objectives of the college. St. Mary's College has achieved a breakthrough by incorporating the best suggestions from the students who are given formidable positions in the academic and administrative bodies. Every student can make a difference, Through the Students' Council, the students made great strides in areas of weakness and laid strong foundations for continued growth. They carried forward the momentum fostered in the past years to even greater heights. They instill the values of self motivation, self confidence and sensibility within all our students. The goals of student empowerment, development of leadership skills and community feeling are achieved through the council through its various activities throughout the year. Competent candidates with leadership qualities and consistent academic record are nominated from III year UG Course by the students and the department staff members, to contest in the election. The interview panel comprising the Principal and Staff Council Advisors conduct interviews and acknowledge their candidature. The nominated contestants solicit votes from their fellow students. About 2600 students cast their e-votes, the electronic system of voting efficiently maneuvered by the faculty of the department of Computer Science, and the election proceedings under the supervision of the Election Committee. The results are announced within an hour and the winners are allotted respective positions according to the number of votes they had won in the election. The representative structure of the Students Council includes the President, Secretary, Vice-President, Coordinator, President - SSC, Secretary - SSC, Class Representatives, Representatives of Clubs and Forums. They organise the events and programmes throughout the year like the inter-departmental fine arts competitions, religious and national festivals. They serve as the bridge between the management and the student community. The students are given significant role in the overall functioning of the college. They are part of the important academic bodies and committees. Their valuable suggestions in the Board of Studies and the Planning and Evaluation Committee are taken into consideration and the necessary changes are carried out for further proceedings.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

1108

5.4.3 – Alumni contribution during the year (in Rupees) :

132500

5.4.4 – Meetings/activities organized by Alumni Association :

Alumne Annual Gathering on 02-03-2019, Dr. Rajeswari Alagesan Obstetrician and Gynaecologist presided over the function. Dr. K. Sathya Bama, Principal, A. P. C. Mahalakshmi College for Women, Thoothukudi was the Guest of Honour.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization of the institution improves learning and enhances capacity of democratic participation to distribute resources fairly. It improves higher education quality and learning outcomes. Functional decentralization plays a vital role in the school system and makes each school responsible to work on their specific and thrust areas to explore new avenues. It promotes co-ordination and synergies among the schools lead to the advancement of the institution. Representation of students in the academic council and Board of studies promote the effective and efficient education more responsive to local needs. E-voting for electing students Union Chairman on democratic basis emphasises the democratic principles in decision making even at the gross root level. It enables the students to reveal their grievances and reduces it through democratic procedure. It makes them to uphold their responsibilities and render service for the smooth running of the institution. Territorial decentralisation resulted further in the distribution of power from the Principal to Deputy principal, Deans, Heads of various departments and faculty members. It envisages every member to be more responsible and exercise their authority to fulfill the needs. Participative management gives space and role for the Deputy Principal, Deans, Heads of the departments through Governing Body meetings, Academic council meetings in policy making. Innovative ideas and valuable suggestions are always recognised and utilised by the management. It creates cordial relationship and facilitates a healthy environment. It helps to pool the intellectual resources for the progress of the institution.

Decentralisation and participative management in every aspect enhance the potentialities of the institution. Decentralisation attempts to concentrate on every nook and corner and helps to bring out the best in different perspectives. As part of the innovative measures in upgrading the teaching learning process and decentralizing for effective functioning of the academic system, the college has adopted the School System and Centres for Excellence, from 2016-17. ? The academic activities of the College are undertaken through its Schools of Studies ? This facilitates not only an interdisciplinary exchange of expertise within the curriculum but also bifurcation of responsibilities into singular units with common ideologies and components ? All disciplines are grouped into four schools to augment research, design pioneering courses, enable efficient teaching, facilitate effective learning and promote smooth functioning among departments ? The Schools also aim to provide many interdisciplinary courses and enable the students to meet the global demands ? Facilitate movement of students with their choice of courses and credits and credit transfer across disciplines by strengthening the choice based credit system (CBCS) School system and Centres of Excellence

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> o Courses on the geography of the region, culture and social position offered o Provides Entrepreneurial skills / shipping management, employability skills o Knowledge on the local plant species, bio reserves, marine studies provided o Policies of the State, Human Rights and Women

Empowerment offered o Courses on communicating and computing skills offered in all disciplines o Study of scientific and mathematical theories applied to local needs o Research on the History of Thoothukudi, Coastal History, Economic status and conditions done o Yoga has been integrated in the curriculum for II UG students o Courses on Value Based Education and Environmental Studies build concerns for humanity o Recent trends in all disciplines of study offered o Part V activities NCC, NSS, Sports promote community and national development o Language competency developing courses offered o ICT learning and Soft skill training integrated o Components of courses combine both national and international standards o Eco-concern oriented in Environmental studies, Literature and Commerce o Ethical learning provided through personality development and value-based courses Courses Related to Environment, Professional Ethics, Human Values, Environment Professional Ethics and Human Values are included in the curriculum. o Referring national and global syllabi o Expertise counsel obtained in framing components for all types of learners integrated o Application oriented segments integrated

Teaching and Learning

Participative Learning o Teachers make classroom atmosphere from directive to consultative with student involvement o Group discussion, role play, dramatization, enriches classroom student participation o Reading newspaper, quote for the day, character evolution games, activity based learning promotes LSRW skills o Articulation of speech sounds, quizzical questioning by students on turn enlivens learning o Eliciting examples from social media, movies, life situations make interactive learning o Advanced learners coach slow learners after class hours o Widened student participation in academic/ nonacademic competitions within and outside campus o Group projects broaden scope of interactive learning o Taking seminars in classes, power point presentations regular feature in III year UG and PG students Problem Solving Methodologies o About 65 of courses

offer problem solving methodologies o Schools of Computing and Physical sciences and School of Management and Economics offer 98 of problem solving units in courses o Schools of Language and Culture and Biological Sciences offer 40 of problem solving methodologies in units o Evaluative patterns formulate Analytical and Critical thinking questions o Students trained in appreciative enquiry in Tamil and English literatures o Life sciences, Value Based Education, Ethics prepare students to apply the moral standards to life o Research Centres and student centered research activities promote the scientific analytic temper o Projects in recent trends in science, regional concerns exemplifies critical thinking o PG students undertake research through Minor Projects The Curriculum, Teaching Learning Methods, ICT tools usage, Laboratories, Interdisciplinary learning offered by the institution have enriched the student's experiential and practical learning. Problem Solving Methodologies in curriculum have increased critical and analytical ability of the students.

Examination and Evaluation

The components of CIA are as follows. ? Three internal tests (T1, T2 and T3) ? Online Quiz ? Quiz / Snap test etc. ? Seminar / Viva voce Every CIA consists of an on-line objective type test to promote computer literacy uniformly among the students. Minimum pass mark in CIA is mandatory (40 for UG and 50 for PG). Retest is conducted only for those students who represent the institution or the university or the state or the nation in a competition or a meet at the time of CIA. Students should sign in the CIA mark register. Request for correction in CIA marks after the date of signing will not be entertained. End Semester Examinations ESE is conducted for three hours for 100 marks and converted to 40 (40:60 ratio) or 50 (50:50 ratio). All the I and II year students undergo a Spoken English Viva and French students Spoken French Viva for 10 marks in the even semesters. Minimum pass mark for ESE is 40 for UG and 50 for PG. The project report submitted at the end of semester VI by UG students and at the end of III semester by PG is evaluated for 100

marks UG: (50 marks internal and 50 marks external). PG: (40 marks internal and 60 marks external). M.Phil candidates submit a dissertation at the end of second semester. Practical examinations are conducted by one external and one internal examiner. No improvement is allowed for CIA and ESE. Regularity in attendance is obligatory.

Candidates shall have 80 of minimum attendance per semester. Online hall ticket system is followed from 2016.

Evaluation Evaluation process is transparent. Central valuation is followed for UG and PG courses. There is single valuation for UG and double valuation for PG and M.Phil. Results are scrutinized by the awards committee and published within 11 days after the last exam. Statement of marks for each semester and a consolidated statement of marks with security features are issued. Letter grades O, D, D, A, A, B and C are awarded at the end of the semester. The students are assigned a grade based on her combined performance in ESE and CIA. The grades indicated carry a qualitative letter grade as well as the grade point number. The letter grade stands for quality of performance and also associated with points in a quantified hierarchy. Based on the grades obtained by a student in all the subjects, a Grade Point Average (GPA) is calculated. Semester Grade Point Average (SGPA) for each semester and for the entire programme Cumulative Grade Point Average (CGPA) is calculated. A student is awarded I class with Distinction and First class Exemplary, if the student passes all the subjects required in the first attempt with in the permitted period.

Supplementary Examinations:

Supplementary Examinations are conducted for final year students after the publication of results in the even semester. Final year students who have only one arrear paper to complete the course are eligible for supplementary exams. Special Provisions UG students can apply for revaluation of only theory papers in ESE within 10 days from the date of publication of results. Re-totalling of marks is possible within 7 days from the date of publication of results. Special Examinations Special Supplementary

Examinations are conducted for NCC and sports candidates who represent the college at state or nation level during the time of examinations.

Research and Development

The institution prioritises research wherein knowledge is applied for new learning. Faculty publications, projects, practicals, experiments provide pathways for knowledge transfer. o Research forum of the college provides a platform to share knowledge with student community o 'Marian Quest' research journal - an in house interdisciplinary journal has an avid circulation o The College encourages student participation in seminars and conferences organized in the campus o Faculty share acquired research inputs in forums within and outside the institution o Projects undertaken by UG and PG students highlight the new knowledge trends to which faculty have been exposed

Library, ICT and Physical Infrastructure / Instrumentation

ICT Facility o Effective visual aided learning provided in 10 smart classrooms o 26 classrooms have LCD facility o Departments provided with computers, laptops, LCD projectors and internet facilities o Internet-cum computing centre for students available o Large LCD screen monitor in the auditorium o A Lab with 22 systems and a Server established with funds from DST- FIST o Computer Lab in the Department of Computer science, Physics and two Computer Labs in the Self Supporting Block o Language Lab with the Licensed Software "Shinetec" o Wi-Fi enabled campus o Eight generators [2-62 KV, 2-40 KV, 3-15 KV] to provide uninterrupted power supply Library Facility o Library Hall accommodating 10 of total students o Separate Air Conditional Digital Wing for accessing Electronic Resources o Equipped with books and digital resources internet, barcode and OPAC - Online Public Access -800 per month o Accession to e-resources under UGC INFLIBNET (N-LIST facilities), National Digital Library (NDL) o Enabled with Wi-Fi facility, LED monitor with DVR o Digital and electronic resources, DVD collections available o Photocopier cum scanner and printer facilities available o Bio-metric/Digital gate register to record entry and exit of users o PG

departments with own libraries
 Information Service Facility o Common
 electronic address system and intercom
 facility o Digital information board
 Lab Facility o Computer lab with 53
 computers, 6 printers, 5 air-
 conditioners, 2 UPS (4KV) and a 40 KV
 generator for uninterrupted power
 supply o Language lab with 31 systems
 and 31 headsets o Computer lab with 17
 computers for the department of MHRM o
 Physics laboratory with three separate
 wings for electronic, non-electronic
 and computer oriented practicals o
 Chemistry department with three
 spacious and cross ventilated
 laboratories o Botany laboratory
 equipped for inter-related and inter-
 discipline practicals o Microbiology
 lab with modern equipment o Zoology
 laboratory equipped with sophisticated
 instruments Lecture Hall Facility o
 Multipurpose two spacious auditoriums
 for conducting seminars, conferences o
 Seven lecture halls for utility of
 student centered meetings and gathering
 o Well equipped modern conference hall
 College Archives o Zoology Museum
 exhibits a collection of rare species o
 Herbarium in the Botany department o
 Well maintained Botanical gardens serve
 as virtual learning experience o
 History department has an archive of
 manuscripts and philately collection
 Other facilities o Counselling centre o
 Health centre o Ramp facility for
 disabled students o Instrumentation
 Centre o Student service facility
 centre o CCTVs to monitor discipline o
 15 solar panels as alternate source of
 energy o Guest house for visiting
 faculty/guests o Hostel within the
 campus o Purified drinking water supply
 o Adequate rest rooms o Good canteen
 facility o Vehicle parking sheds These
 physical facilities available meet the
 requirements of students in the
 teaching learning process.

Human Resource Management

Our college management and faculty
 bring unique and valuable skills to the
 workplace and impart the skills in turn
 to the student community and spreads
 for the welfare of the society. The
 management recruits highly qualified,
 committed faculty purely on meritorious
 basis and who can face the challenges
 of today's classrooms. So faculty
 members use their teaching methodology

process to the students to reach their potential. Faculty members concentrate and focus on the talented students and slow learners and provide conducive environment. The staff motivates every individual and recognizes their worth and enhances their feeling of responsibility in their life. Student's talents are recognized through annual sports meet, Fine arts, College day etc., Students participate in competitions held at various levels and expose their potentials and excelled it. Parents also support the mission of the college and they play important role in achieving its mission. Students learn and reinforce the learning and use the learned behaviour in their life. Strong relationship between teachers and students with good communication elevates the institution to higher platform. Student's valuable feedback emphasizes the academic content and pedagogical techniques. Human resource management acknowledges college management, faculty appraisal, student resources confidently provide theoretical and practical knowledge to achieve our mission.

Industry Interaction / Collaboration

MoU s are signed with great institutes and specific research programs are conducted periodically.

Admission of Students

The norms of the government in selection of candidates for all majors were followed. 50 for the minority and the rest 50 were distributed as follows: 31 for open competition , 20 for MBC DNC, 26.5 for BC other than BC Muslim and 3.5 for Backward classes, 15 for SC and 3 for Arunthathiyars (SCA) and 1 for ST(Physically handicapped OC-3, BC/MBC - 3 of seats, Ex- Service Man - 6 seats) Candidates as per G.O. MS. No. 133 E Edn., SC Tech. Dept(GI), dt 25.04.2018.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	? Software provided by TEKSPEAR Solutions Made Simple, 4/33-11 Tharuvaikulam Main Road, Davispuram, Tuticorin-628001, exclusively for the institution from 2017
Finance and Accounts	Software provided by Balu computers, 17/4D, Chidambara Nagar Main Road, Thoothukudi, , exclusively for the

	institution from 2010
Student Admission and Support	? Software provided by TEKSPEAR Solutions Made Simple, 4/33-11 Tharuvaikulam Main Road, Davispuram, Tuticorin-628001, exclusively for the institution from 2018
Examination	? Software provided by NETZ Solution, 26 G/14, Sivan Kovil Street, Thoothukudi, exclusively for the institution from 2013

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr Amutha	National Conference on Counselling practices in christian higher education, Theme as Transforming Young Adults -	Christ University Bangalore	2250
2018	1. Dr. Sr. A.S.J. Lucia Rose	National Conference on Changing Landscape of Higher Education in India and Impending Challenges - September 22nd and 23rd 2018	Xavier Board of Higher Education, Bangalore	5000
2018	Dr. B. Serena Margaret	UGC Orientation on "Adoption, Promotion Production of MOOCs for SWAYAM Platform	SERO UGC- Hyderabad	13500

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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		staff				
2018	Attributes of a Good Teacher'		20/06/2018	20/06/2018	169	0
2018	Sustaining Quality culture and 'Contribution for excellence'		29/01/2019	30/01/2019	169	0
2019	E- Content Processing and Development		18/03/2019	22/03/2019	25	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course on Women Studies -Gender Sensitization (ID), Bharathiyar University, Coimbatore.	1	23/11/2018	13/12/2018	21
Refresher Course in Tamil- UGC-HRDC Bharathiar University, Coimbatore.	2	17/05/2018	06/06/2018	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Yes	Yes	Yes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

- The Tuticorin St. Mary's Educational Society, with PAN: AAATT 2765 R is a society registered under the provisions of the Tamil Nadu Societies

Registration Act, 1975 and the society is registered and granted approval u/s.12AA of the Income Tax Act, 1961. • This Educational Society St. Mary's College (Autonomous) is being aided by both Tamil Nadu State Government as well as by the University Grants Commission • The institution has appointed one Chartered Accountant (C.A.) as external auditor, responsible for concurrent audit • External auditor completes statutory audit of parent society at the end of financial year • The Society also runs Hostel for college students, Controller of Exams unit, SSC and Certificate courses unit which are self-supporting and are subject to annual audit by the firm of Chartered Accountants

- The Society maintains separate books of accounts for all the units/ activities all the books of accounts are subject to annual audit by the firm of Independent Chartered Accountants and financial statements are also certified by the Audit firm and Audit Reports issued every year. • Salary grant for the Teaching and Non-Teaching staff are released by the State Government • The claim bills for the salary grant to the teaching and non-teaching staff are duly verified by the Regional Joint Director of College, Tirunelveli.

Therefore, the salary grant received by the college are pre-audited • The tuition fees for the UG Students are waived as per the orders of the State Government of Tamil Nadu. • Tuition fee for the PG students and Special fee for both the UG and PG students are collected as per the Government norms. The fee accounts are duly audited by the Internal Auditor • The UGC accounts are audited and certified by the Chartered Accountant. UGC grants are being released only after the accounts are audited and utilization certificates are submitted for the grant already received • The audited financial statements comprising the salary, fee collection, Scholarship and UGC accounts are submitted every year to the Regional Joint Director of Collegiate Education • Therefore, all the finance accounts are pre-audited by the concerned Government departments and Chartered Accountant. • The Scholarship for the students is released by the concerned departments after case by case securitization. Therefore, they are also pre-audited. • The Accounts have been audited and Audit report issued till 31.03.2019 • Based on the Audited financial statements of all the units, the society also files the Return of Income for every Assessment year relevant to the respective financial years. • The Return of Income has been filed till the Assessment year 2019/20 relevant to the Financial year 2018/19. • No objections were raised by the statutory auditor • The institution thus regularly audits all its Financial Accounts and also salaries and fees annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	411775	Student Endowment ,Fees, Seminar sponsorship
View File		

6.4.3 – Total corpus fund generated

411775

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts	Yes	IQAC

Administrative	Yes	External Experts	Yes	Procurator
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- PTA meeting for the freshers on 28.6.2018 Orientation about the College, Rules and regulations to be followed Virtues of life Holistic development of college
- PTA meeting for the parents of II PG III UG on 11.8.2018 -Mental and Physical growth of students
- PTA meeting for the parents of II UG on 6.10.2018- Parenting the College Student
- PTA meeting for the parents of I UG on 8.2.2018- the Role of Parents towards Dedication their Children's' Happiness apart from their Studies.

6.5.3 – Development programmes for support staff (at least three)

NAAC visit and Expectations

6.5.4 – Post Accreditation initiative(s) (mention at least three)

e- Content Development Strengthening School System Focus on Outcome Based Curriculum

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Students Satisfactory Survey	17/09/2018	17/09/2018	17/09/2018	456
2018	Energy Audit	21/08/2018	21/08/2018	21/08/2018	44
2019	External Academic Administrative Audit	05/04/2019	05/04/2019	05/04/2019	166

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Social Renaissance in India	31/01/2019	31/01/2019	170	16
Rights of Women	24/09/2018	24/09/2018	120	0
Top ten rights	18/09/2018	18/09/2018	251	0

of Women				
Women's Day celebration	08/03/2019	08/03/2019	1025	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources				
Percentage of power requirement of the College met by the renewable energy sources Total lighting requirements Lighting through LED Bulbs Lighting through other sources 3336 0.22 0.006594724 Power requirement met by Renewable energy sources Total power requirement Renewable energy source Renewable energy generated and used Energy supplied to the grid 0.218 139510 Solar 0.000156261 0				

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Ramp/Rails	Yes	6
Rest Rooms	Yes	6
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/07/2018	1	Taught Basic Computer Education to the children of Coolies in the salt pan	Inadequacy of computer knowledge of the young learners	48
2018	1	1	21/07/2018	1	Analysis of the Adopted Region	Socio-economic Survey Under Unnat Bharat Abhiyan Scheme	581
2019	1	1	26/01/2019	1	Republic Day Celebration	National Integrity and Nature Watch	2963

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	18/06/2018	St.Mary's as a premier institution is esteemed for the value it imbues to its students. Ethics and code of behaviour is the prime component of its entire system of functioning. The institution drafts code of conduct to each of its members, so that they are worthy and honourable to induct discipline and ethical behaviour in the other. This is to ensure a uniform code of sharing responsibility to right and harmonious living in the campus and bear testimony to the values imbibed to the society at large. The prescribed code of conduct for the various stakeholders are analysed at the regular intervals. Counselling given to the respective member as and when she does not adhere to the set of standards.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness programme on Wild life reserves and conservation Challenges	25/06/2018	25/06/2018	150
Contest- Face Painting on Universal Emotions	06/10/2018	06/10/2018	500
Awareness programme on Developing Positivity	18/08/2018	18/08/2018	1250
Indepence day Celebration- Promotion of Integrity	15/08/2018	15/08/2018	2500

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plastic Free Zone
- Reusable Bags
- Birthday Garden
- Nurturing Nature

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - I Title of the practice: Counselling for Inner Healing Context of the Practice: Thoothukudi is a semi-urban town. About 60 of the students come from marginalised section of the society consisting of fisher folk, labourers, masons and consequently uneducated background. The rapidly changing society, its demands and inadequacy to adapt perturb students creating psychological problems. Family conflicts, suspicious parents, sexual abuse, love affairs, phobias, failures, instability of the mind, learning difficulties, stress of performance, interpersonal relationships are some of the major issues to be addressed to help the students lead a balanced life. Realising the imperative need of the institutional responsibility to go beyond the 'classroom ceiling' for a holistic growth, the college has strengthened the counselling forum. The Practice: All the students of the college benefit by the practice of periodical counselling. The College has two full time professional counsellors and one part time counsellor. Counselling is given to students requiring special attention and are referred to counsellors by staff, or head of the institution. Their purview of counselling involves: Orientation Programmes offered both for the teaching and non-teaching faculty and students. Orientation on Mind and Yoga, Self-motivation, Women Today, Health and stress management are organised. Mental Health Awareness week organised to promote the well-being of the physic and mind. Entry Counselling given for Freshers on course, institution and self-awareness. An introduction on counselling is also given to gain the confidence of freshers. It enables them to come out of their fear and inhibitions. Topics like School vs College, Friendship, Infatuation and love, problems of youth and solutions, Language problem - medium of instruction, Self-confidence and self-control, Values of life and character building are dealt Exit Counselling given to outgoing UG and PG students on life orientation, human values and ethics. Class wise visit and discussion for about an hour or more on topics like Career guidance, Interpersonal relationship, Financial well-being, Job opportunity, Marriage counselling, Work place related problem, Suicidal tendency-how to overcome, Self-confidence and self-control, Emotional imbalance, Violence against women -Family, work place and study centres and Personality Development. Group Counselling-Students are met in groups, discipline wise and counsellors help them to better the way they think and understand their problems and sort it out on their own. Motivation to achieve greater success in academics like, Goal setting, Born to shine, Health and Stress management and interview tips are given. Personal Counselling given as one to one, to resolve personal issues and conflicts. It is given to all I and III year students. The counsellors help the counselee to uncover her own insight, understand her problem and provide with mechanisms to resolve problems on her own. If needed therapies are adopted with sittings differing according to issues Sports Counselling offered to sports students to boost their morale, mental stability, sportive attitude, self-confidence, tolerance and team spirit. The special talks on 'Health and Achievement, Failures and Success, Food and Nutrition, Mind Setting, Diet Management, Goal Setting and Health Issues, helps the sports students to overcome mental barriers, supporting their psychic needs, increasing confidence and motivation. Counsellors-Parents Meet specially oriented for parents on how to handle their wards. Parental counselling is given to the needed Issues dealing with single parenting, step father/mother treatment, sexual abuse, addictive behaviour and so on. During Parents Teachers Association Meet, meeting the parents voluntarily come to meet the counsellors to discuss their child's problems and progress. Sometimes, if needed, parents are called by the counsellors. Percentage of students who seek counselling for

different causes: Career counselling- 25 Family issues - 21 Financial issues - 20 Friendship issues - 20 Sports issue - 12 Lack of skills - 10 Father's drunkenness-10 Lack of love at home -8 Family loss-8 Problems with relationships/ friends -11 Health issues -5 Sexual harassment-3 Soft addiction - 5 Negative thoughts- 5 Phobia - 10 Therapies adopted are conscious breathing, hourly movement, hand grip, thymus thump, EFT, Gestalt Therapy, V.K.D, (phobias and traumas) swish therapy, letting go experience, behavioural motivation and pranik healing. Limitations and Constraints: • Students do not disclose or confide due to their cultural and societal upbringing • Restraint of approach because of peer stress and image consciousness • Duration of time needed to spend for each student • Fear of missing course classes by the students • Lack of support and cooperation from parents Evidence of Success: The feedback from students who have recovered from problems is evidence to the success of the Best Practice • Have expressed gratitude to counsellors • Confessed feeling light, energized and having clarity of thought • Have focus of attention in study and remarkable progress in academics • Professed they were able to face reality with courage and confidence • Issues detrimental to the individual students' normal behavioural patterns were found to be • marginally decreasing • Showed positive signs of interpersonal relationships Feedback from parents and teachers served as authentic proof of change in behaviour at home and in classroom. Problems encountered and resources required: Fear and hesitation to approach the counsellors is a key factor. Time constraint is another issue that intervenes for effective functioning of Counselling Forum. Students are unable to meet the counsellors at the time of more crucial needs amidst their academic schedule. On the need for continual provisions for psychological counselling and the faulty attitude of considering counselling as stigma, parents hesitate to send their wards. Best Practice II Title of the Practice: Adopt to Adapt-Community Development Programme (CDP) TOUCH The Context The younger generation, though 80 of them categorically belong to the underprivileged today lives in a make-believe world of 'my space' and 'within walls'. There is little awareness or rather an attitude of indifference towards the social circumstances, the economic divide between haves and have-nots and marginalization. It is essential to make them realize the hardcore reality of life and harbor concern for the other which can only sustain life. Outreaching to society therefore, through an extension programme framed exclusively for the benefit of both the giver and receiver is made part of the learning process at St. Mary's College.

The Practice CDP- TOUCH, Towards Upliftment and Community Healing is a programme made mandatory for all II year UG students earning them 'one credit'. Nearly 1000 second year undergraduate students from 15 departments are involved in the activities. Each student is expected to complete 40 hours of community work. The department divides students into teams of 10-12 members with a team leader for more effective functioning. The CDP Director formulates plans to be executed in adopted areas. The institution formerly adopted one neighbouring backward area- Silverpuram, wherein students involved in awareness activities and undertook welfare measures for progress. From 2014, each department adopted the following villages Labour colony, Nammalvzhar Nagar, Rajapandi Nagar, Kumaragiri, Mettu patti, Thupashpatti, Thai Nagar, Tharuvaikulam and focused their outreach services. • Socio-economic surveys undertaken to assess the standards of the community • About 80 awareness programmes organized on social related issues • Organising nearly 26 Eye/Skin/Medical camps provided healthcare concerns • 30 hands on training programme on vermicomposting, detecting food adulteration, herbal products preparation given • Adult literacy, computer literacy programme, communication skills for school children, health and hygiene awareness addressed • Nearly 60 Gender equity programmes and culturals organised • Promoting Self Help Groups and aiding them to organize sales of products • Introducing and enabling inmates to avail government welfare schemes • Facilitating the villagers to start small scale enterprises • Contributing to meet the essential needs of the underprivileged

in the area • Communal integration through celebrations of festivals • Undertaking prison ministry and awareness for rehabilitation created • Planting of saplings and awareness in ecological concerns promoted • Relief camp at calamity affected areas were undertaken • Enthusiastic response of students in involving in CDP • Regularity in periodical conduct of welfare activities 'TOUCH' touches 'Self' and 'Society'

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://stmaryscollege.edu.in/igac1.html?APIKEY=1747e0f-401c6065eca11747-10085>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Empowering First Generation Learners St. Mary's was founded by the Servite Sisters, Congregation of Mother of Sorrows, Servants of Mary in the year 1948. Since its establishment it has embarked on its distinct journey of empowering young women of the coastal region, Thoothukudi. Prioritising education for first generation learners is the distinctiveness of the institution. About 70 of students come from families which are marginalised with parents who are daily wage earners, fisher-folk, working in farms and salt pans. St. Mary's envisions to uplift the women from this lower strata to a status that would alleviate their deprived social condition. All education practices are oriented towards fulfilling this vision—To make young women agents of an egalitarian society through liberative education. The core values of the institution and its motto 'Fide Vivant - Live by Faith' rests on the belief system of human values and ethics. Enlighten? Emancipate? Empower Educational /Economic Empowerment Thoothukudi ranks second in the Human Development Index in Tamil Nadu. The institution firmly believes in developing human resources to augment economic productivity. Through an education that increases the potentiality of the learners the disadvantaged young women secure placement, self employment and access financial and moral gains, thereby promoting the individual and social economic status. Ethical Empowerment The college trains youngsters to live meaningfully and harmoniously in a multi-religious and pluralistic cultural society. Faith formation is an aspect, which develops the spirit of mutual respect and active dialogue, leading to mutual enrichment in faith. Spiritual animation and inculcation of values through value based education is made part of the curriculum. Skill/Talent Empowerment Cultural enrichment is attained through participation in extra-curricular, Inter-collegiate and Intra-disciplinary Competitions. College organizes 'Talentia' to tap the latent potentialities of the freshers. Annual Cultural Fest with students' participation enmasse creates opportunities for the artistically talented youth to channelize their energy through performance. Sports students are given special coaching with players and athletes winning university overall championship 26 times out of 27. Socio-Cultural Empowerment Interest in Gender, Environment and Sustainability, Human Values and Professional Ethics is evinced in all aspects of teaching and learning design. Across various disciplines 10 Gender related courses, 20 Environment and sustainability courses, 20 Human values courses, 25 Professional ethics courses are offered. The NSS Units, Community Development Programme, service organisations and forums in the college, develop a sense of social and civic responsibility among students sensitising them to issues and the struggles of the marginalised. The NCC wing has contributed largely to the cause of nation building by instilling patriotic fervor. Cadets have participated in National Level Leadership programmes and trainings. More awareness and orientation is provided on matters of social concern through clubs and forums the RSP, Eco-club, Human Rights, Women's cell, Red Ribbon Club and others. The members of the Scribes forum especially help

the visually challenged neighbouring school children in writing their exams. St. Mary's has always prioritized culture and tradition of the region. Ideals of Women Empowerment have been held aloft.

Provide the weblink of the institution

<http://stmaryscollege.edu.in/profile.html?APIKEY=1747cd4-eb8ccf911add1747-10086>

8.Future Plans of Actions for Next Academic Year

- To conduct orientation programmes on OBE based Exam reforms
- Enhance the usage of e-classrooms
- Departments of English, Economics, Commerce, Mathematics intend to conduct NET/SET coaching for the students.
- Departments of English, History, Microbiology and Business Administration intend to establish more operative MoUs with Companies, Institutes / Government Museums / Archives along with the existing MoUs and make the utmost use of these concerns.
- Departments of History, English and Microbiology wish to increase the number of publications in UGC refereed / reputed Journals.
- Departments of Mathematics, History, Physics, English, Psychology, Botany, Computer Science, Chemistry, Tamil and Microbiology plan to organize National / International seminars.
- The English Department staff wish to involve themselves in consultancy services.
- Department of Economics plans to undertake ICSSR Project and the Departments of Mathematics, Chemistry, Microbiology and Psychology wish to apply for Major and Minor Projects.
- Department of English will organise intra departmental literary fest, language development workshop, inter collegiate literary quiz competition and bring out department magazine and news bulletin.
- Department of History would organize Numismatic and Philatelic exhibitions.
- Department of Economics plans to sign up MoU with THUDITSIA MSME, Thoothukudi
- Departments of Physics, Chemistry, Botany and Zoology plan to organize exhibitions.
- Department of Tamil plans to publish books, conduct workshops, debate and inter collegiate quiz competitions and organise Muththamil Vizha.
- Departments of French, History, Physics, Economics, Chemistry, Botany and Zoology intend to conduct inter department Quiz competition.
- Department of Chemistry plans to celebrate International year of Periodic table of Elements 2019 by conducting various competitions and intends to introduce Chem informatics, an innovative course.
- Department of Botany would create seaweed database of Gulf of Mannar and update database of Angiospermic plants on the website to conserve endangered plants.
- Department of Computer Science would like to utilize the industrial experience and expertise of their alumnae to enhance the employability skills of the students and apply for e-content project.
- Department of Commerce wishes to establish Computer Lab with at least thirty computers to teach accounting software and other application oriented packages to make the curriculum more relevant in the emerging global scenario.
- Department of Psychology plans to take students for field trips to provide them with sufficient practical knowledge.
- Department of Visual Communication plans to motivate students to make Documentary and short films and to arrange for media visit.
- Department of Human Resource Management plans to take the students for industrial visit to learn about the various managerial functions, HR practices and quality control practices and will also arrange placement training through external experts.